

**Thursday, March 20, 2025
Regular Meeting Agenda**

The West Mifflin Area School District Regular Board Meeting is held in the West Mifflin Area Middle School Cafeteria, 81 Commonwealth Avenue, West Mifflin, PA. Meeting begins at 7:00 p.m.

1. OPENING EXERCISES

- A. Pledge to the Flag
- B. Roll Call

2. PRESENTATIONS

- A. Student Board Representative Report

3. ADDENDUM

4. HEARING OF CITIZENS

- A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person

5. INFORMATION ITEMS

- A. None

6. BOARD SECRETARY'S REPORT

- A. Board of Directors

Board action to approve/ratify items under Board of Directors, as listed/presented.*

1. Executive Sessions

- a. February 13, 2025 – Discussed Personnel and Legal Issues
- b. February 20, 2025 – Discussed Personnel and Legal Issues

2. Approval of Minutes

- a. February 13, 2025 – Work Session
- b. February 20, 2025 – Regular Board Meeting

3. Updates to the following policies, First Reading:

- a. #103 Discrimination/Harassment Affecting Students
- b. #103.1 Nondiscrimination – Qualified Students with Disabilities
- c. #104 Discrimination/Harassment Affecting Staff
- d. #234 Pregnant/Parenting/Married Students
- e. #247 Hazing

- f. #249 Bullying/Cyberbullying
- g. #252 Dating Violence
- h. #336 Personal Necessity Leave
- i. #339 Uncompensated Leave
- j. #824 Maintaining Professional Adult/Student Boundaries

7. DIRECTOR OF FINANCE AND OPERATIONS' REPORT

A. Finance

Board action to approve/ratify items under Finance, as listed/presented.*

- 1. None

B. Purchasing/Contracting

Board action to approve/ratify items under Purchasing/Contracting, as listed/presented.*

- 1. Proposed 2025/2026 Allegheny County Intermediate Unit (AIU3) Program of Services Budget in the amount of \$2,361,050.00. The AIU3 school districts' total contribution to the budget is \$1,984,536.00. The West Mifflin Area School District contribution to the Program of Services Budget is estimated to be \$28,718.00 and will be determined according to the West Mifflin Area School District's District Aid Ratio and Weighted Average Daily Membership, which will be finalized by the Pennsylvania Department of Education sometime after July 1, 2025.
- 2. Agreement with The Meadows Psychiatric Center for educator services for the 2025-2026, 2026-2027, and 2027-2028 school years at a cost of \$100 per day, as presented.
- 3. Proposal from Thomson Reuters for three user licenses for the CLEAR residency confirmation software for a three-year period beginning July 1, 2025, and ending June 30, 2028; the monthly payments for Year 1 are \$1,080.15.
- 4. Proposal from Ford Office Technologies to provide I.T. management services and other I.T. services for the period from July 1, 2025, through June 30, 2030, at a Year 1 cost of \$198,000.00 with 3% annual increases, as presented.
- 5. Quote from Allegheny Safe & Lock to install heavy duty closers on the Middle School A2 and A5 entrance doors at a cost of \$2,901.18.
- 6. Proposal from Crossroads Speech and Hearing to provide speech/language pathology and other student support services for the 2025-2026 and 2026-2027 school years, as presented.
- 7. Approval of the Full and Final Release Agreement with IBIS Kennywood LLC to terminate the lease agreement approved on May 16, 2024.
- 8. Approval of the Settlement Agreement for the acceptance of \$73,000.00 payment from Moonbeam Capital Investments, the owners of the former Century III Mall property, to settle claims related to the amended bankruptcy plan dated May 7, 2020, with final form of the Agreement subject to final review and approval of the District's Solicitor.
- 9. Quote from TriMark SS Kemp to remove the existing hot food serving well and to install a new hot food serving well in the Clara Barton cafeteria at a cost of \$6,999.00, paid through the Cafeteria Fund.

8. FINANCIAL REPORTS

Board action to approve Financial Reports, as listed/presented

- A. Secretary Receipts - \$5,837,837.84
- B. Student Activities - \$180,283.83
- C. Treasurer's Report - \$19,313,631.93
- D. Refunds Subtracted from Expenditures

Account Description	Received From	Amount
Due To/From Cafeteria	Fresh Fruit & Vegetables	\$2,372.73
Due To/From Cafeteria	Payroll – January	\$49,866.66
Due To/From Cafeteria	Fringe Benefits – Dec & Jan	\$15,998.36
Insurance Copay	Pay Date – 02/07/25	\$244.07
Insurance Copay	Pay Date – 02/21/25	\$40,049.17
Insurance Copay	Individuals	\$78.53
Early Retirement Benefits	AMCA	\$20,416.16
Supplies – HS	Student Obligation	\$30.00
Regular Programs – Retail Production	Retail Production Expenses	\$31,083.83
Special Education – Titan Shoppe	Titan Shoppe Expenses	\$15,090.13
Tuition – Steel Center	Duquesne SD	\$47,689.85
Library – Books & Periodicals	Library Obligations	\$10.96
Library – Books & Periodicals	Perma-Bound Refund	\$26.98
Supplies – District	Performance Health	\$43.47
Miscellaneous Expenditures	Scholarship Donation	\$500.00
Custodian/Maintenance OT	Ticket to Broadway	\$560.00
Technology – Repairs & Maintenance	Student Obligations – HM	\$30.00
Technology – Repairs & Maintenance	Student Obligations – MS	\$180.00
Technology – Repairs & Maintenance	Student Obligations – HS	\$741.00
Activities – Salaries	Ticket to Broadway	\$660.00
Safety/Security Services – District	Ticket to Broadway	\$560.00
Misc. Expenses – Stage Hands	Ticket to Broadway	\$220.00
Athletic Busses – HS	Baseball Boosters	\$537.50
Athletics – Supplies – Football	Dave & Buster's	\$232.00

E. Tax Collector's Report

Tax Type	Received From	Amount	Commission
Property Tax – West Mifflin	Jonathan Hess	\$639,236.02	N/A
Earned Income Tax – West Mifflin	Jordan Tax Service	\$387,945.99	\$5,011.16
Earned Income Tax – Whitaker	Jordan Tax Service	\$18,660.91	\$209.31
Realty Transfer Tax – West Mifflin	V. McDonald Roberts	\$14,726.38	\$294.52
Realty Transfer Tax – Whitaker	V. McDonald Roberts	\$200.00	\$4.00
Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$34,124.48	\$3,782.73
Delinquent Realty Tax – Whitaker	Legal Tax Service	\$4,091.07	\$375.76
Del Mercantile Tax – West Mifflin	Legal Tax Service	\$402.00	\$22.11
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	\$26,598.00	\$1,462.89
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$184.48	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	\$351.51	N/A
Del Realty Tax – Civil Action – West Mifflin	Legal Tax Service	\$45,033.01	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$4,319.09	N/A

F. Online Sales – February

Boys Basketball	\$204.00
Girls Basketball	\$18.00
Swimming	\$684.00
Card Point	\$2,329.24
MS Musical Ads	\$100.00
HS Musical Ads	\$450.00
HS Musical Tickets	\$2,592.00
Seussical Breakfast	\$465.00
Alumni Events	\$510.00
5K	\$220.00
Winter Semi-Formal	\$5,985.00
Titan Gear	\$649.50
Titan Shoppe	\$3,431.44
Total	\$17,638.18

9. INVOICES/BILLS PAYABLE/PURCHASE ORDERS

Board Action to approve/ratify Invoices/Bills Payable/Purchase Orders, as listed/presented*

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Andrews and Price	13617	February Monthly Retainer	\$1,000.00
2. Andrews and Price	13615, 13620, 13631, 13611, 13630, 13625, 13628, 13627, 13626, 13612, 13614	February Real Estate Related Services	\$2,703.00
3. Andrews and Price	13616, 13619, 13624, 13623, 13622, 13629, 13618, 13613, 13632, 13621	February Other Professional Services	\$6,606.00
4. Legal Tax Service	WSD-305	Parking, Bank Fees and Postage	\$196.80
5. Legal Tax Service	WSD-301	Filing Fees	\$104.52
6. Legal Tax Service	WSD-306	Title Search	\$150.00
7. Legal Tax Service	WSD-307	Filing Fees	\$161.98

B. All Bills, P-Cards, Purchase Orders and Cash Disbursements

10. DISTRICT OPERATIONS

Board Action to approve/ratify items under District Operations, as listed/presented.*

A. 2025 Summer Work Schedule, as presented

B. Memorandum of Understanding with West Mifflin Soccer Club beginning Monday, March 17, 2025, through Thursday, June 19, 2025, as presented

C. Memorandum of Understanding with Penn State University Greater Allegheny Campus beginning February 21, 2025, through December 31, 2025, as presented

11. SUPERINTENDENT'S REPORTS

Board Action to approve/ratify Superintendent's Reports, as listed/presented.*

A. Home & School Visitor's Report – February 2025

B. Student Activities

ID	Staff/Bldg.	Activity/Location	#Students	Grade(s)	Date
*1571558	Kevin Kocher/HS	US Institute of Technical Theater Conference and Expo/Columbus OH	6	9-12	3/7/25
1572970	Jeffrey Kesser/HS	PMEA All State Orchestra/Kalahari Resort	1	12	4/9/25-4/12/25
1572976	Christine O'Lare/HS	Eradicate Hate Student Summit Reconvening/Acrisure Stadium	6	9-12	3/26/25
1573723	Amy Krek/HV	Field Trip/Triple B Farms	120	K	5/1/25
1574024	Lynsey Brame & Mark Simone/CB	Field Trip/Carnegie Science Center	42	2	5/15/25
1575147	Lucas Krajack/MS	ACE Field Trip/Fort Pitt Museum	27	8	5/9/25
1576111	Raymond Rost/HS	Sen. Pisciotano Government Day/Penn State Greater Allegheny	20	9	5/8/25
1576112	Amanda Monzak/MS	Math 24 Competition/Thomas Jefferson HS	2	4-5	4/4/25
1576762	Mia DiBello/MS	Field Trip/Urban Air, Waterfront	165	5	5/20/25
*1576929	Brian Getz/HS	Esports Tournament/Elizabeth Forward HS	3	9-11	3/10/25
*1576935	Brian Getz/HS	Esports Tournament/Seton Hill University	2	9-11	3/8/25
*1577208	Kyra Reinheimer/MS	Region B Student Council Conference/Mt Lebanon HS	8	6-8	3/17/25
1578663	Amanda Monzak/MS	Creative Convention/South Fayette MS	10	5	4/11/25
1579689	James Straub/HS	AFJROTC Leadership Lab and Aerospace Studies Class/Pitt	45	9-12	3/27/25
1583480	Tricia Hopchak/MS	Field Trip/Fun 4 All	145	6	5/15/25
1583484	Tricia Hopchak/MS	3rd Annual Study Island Challenge/Top Golf	30	6	5/14/25
1584082	James Straub/HS	AFJROTC Field Trip to perform Color Guard and attend Pirates Game/PNC Park	45	9-12	4/17/25
1584105	Deana Wallace/HS	Project Prom/Pittsburgh	5	11-12	4/3/25
1584341	Stacy Galiyas/MS	Color Run/WMAMS	400	4-8	4/25/25
1584874	Mia DiBello/MS	Study Island Challenge/Dave & Buster's, Waterfront	21	5	5/7/25
1585115	Kevin Kocher/HS	Field Trip-Jesus Christ Superstar Musical/Byham Theater	75	9-12	4/3/25
1585171	Kristen Bonacci/HS	Pre-K Field Trip/Pittsburgh Zoo	34	12/Pre-K	4/24/25
1586846	Tim Milko/CB	Schoolltime Learning with Pgh Symphony Orchestra/Heinz Hall	105	2-3	5/7/25
1588189	Lauren Rowe/HS	ASCEND Immersive Art and Science Experience/Pittsburgh Playhouse	45	9-12	4/30/25
1588263	Kyra Reinheimer/MS	CBI Pittsburgh Aviary/Pittsburgh	35	4-8	3/31/25
1589008	Chelsea Joyce/HS	Round Hill Farm Tour/Elizabeth	15	9-12	4/14/25

C. Student Fundraising Activities

ID	Club	Sponsor	Fundraiser	Use of Funds	Date(s)
*1567469	HS SADD	Amanda Murphy	St Patrick's Day Candy Grams	Club Activities	3/12/25-3/14/25
1571121	MS Yearbook	Nikki Losteter	Lunchtime Raffle Baskets	Club Activities	Beginning 3/21/25

1574027	MS Bakers Club	Mindy McClelland	Chocolates & baked good made by Club	Club Activities	Beginning 3/21/25
*1576750	HS Yearbook	Hannah Bradley	Alumni Shirts	Club Activities	3/8/25-4/8/25
*1576968	HS Pop Culture	Anna Kudla	Misc items at Alumni Madness	Club Activities	3/8/25
1581585	MS Kindness	Gina Hilligsberg & Shelley Bishop	Raising Cane's Spirit Night	Club Activities	4/9/25
1584345	MS SAVE Promise & Student Activities	Stacy Galiyas & Bree Thompson	Color Run	Club Activities	4/7/25-4/25/25
1585148	MS Drama	Nina Ruffing	Sell show tickets, popcorn, and Sarris chocolate bars during lunch	Club Activities	4/7/25-4/11/25
1588562	MS Bakers	Mindy McClelland	Pancakes Fundraiser	Club Activities	5/2/25
1588576	MS Job Holders	Mindy McClelland	Rock, Paper, Scissors Challenge	Club Activities	Month of April

D. Buildings and Grounds

ID	Location	Date(s)/Time	Purpose/Applicant	Amount Paid
530	MS Cafeteria & Gym	June 9 – August 15 (not July 3 or July 4) Monday-Friday (6:45 am – 6:00 PM)	Summer Camp/Champions (Gina Calfo)	n/a
533	MS Cafeteria	March 12, 26; April 3, 15 (5:30 PM – 7:30 PM)	Early Literacy Family Workshops K-3/ WM Special Education Department (Noelle Haney)	n/a
*534 535	MS Soccer Field HS Stadium	March 17-June 19, Monday-Thursday (not May 26) 5:00 PM-7:30 PM (Field) March 30; April 6, 13, 27; May 4, 11, 18; June 1, 8 9:30 AM – 2:30 PM (Stadium)	Soccer Practices and Games/West Mifflin Soccer Club (Tim Jeffrey)	\$2,250
6108	MS Cafeteria	April 2 (5:30 PM – 7:00 PM)	Spring Family Engagement Event/WM Special Education Department (Noelle Haney)	n/a

E. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
1569655	Nina Ruffing/MS	Pittsburgh Regional DEI Coordinators Conference/Pgh	3/28/25 1 day	\$25	Yes
1574320	Jeffrey Kesser/HS	PMEA All State Orchestra Festival/In Service Conference/Kalahari Resort	4/9/25-4/12/25 4 days	\$1715.00	Yes
*1577205	Kyra Reinheimer/MS	Region B Student Council Conference/Mt Lebanon HS	3/17/25 1 day	\$25	Yes
*1577210	Nina Ruffing/MS	Region B Student Council Conference/Mt Lebanon HS	3/17/25 1 day	\$0	Yes
1578667	Amanda Monzak/CB	South Hills Area Gifted Consortium/Bethel Park	4/8/25 1 day	\$0	Yes
*1579339	Heather Vidic/CB	Diverse Vibrant/AIU Waterfront	2/6/25, 3/6/25, 4/3/25 3 days	\$0	Yes
1585782	Sarah Butko/Admin	PAEOP Spring Conference & Executive Board Meeting/Harrisburg	4/2/25-4/4/25 3 days	\$1037.92	No

1586541	Raymond Rost/HS	Mental Health and Student Athletes: Red Flags, Roles, Responses/PPG Paints Arena	4/3/25 1 day	\$0	Yes
1588384	Deana Wallace/HS	TCCAC/AIU Waterfront	3/26/25 1 day	\$0	Yes

12. PROFESSIONAL PERSONNEL

Board Action to approve/ratify items under Professional Personnel, as listed.*

A. Leaves of Absence

1. *Employee #1295, beginning Monday, February 24, 2025 through Thursday, April 17, 2025, under the provisions of the Family Medical Leave Act (FMLA)
2. *Employee #1307, beginning Thursday, March 6, 2025 through Tuesday, May 6, 2025, under the provisions of the Family Medical Leave Act (FMLA), with dates to be determined as needed

B. Hires

1. ESY Program Teachers/Nurse; June 16, 2025 through July 10, 2025 (Monday-Thursday, not July 3, 2025); 8:30 AM-12:30 PM; \$30.75/Hour (2024-25 Homebound rate):

Mallory Snyder (Lead Teacher)	Jessica Pishko (Special Education)
Taylor Gibler (Special Education)	McKenzie Taylor (Special Education)
Maribeth Meyers (Special Education)	Gail Piole (Nurse)

C. Other

1. Graduate Credit Reimbursements, as per the Act 93 Agreement and WMFT Collective Bargaining Agreement:

Sharna Baker	Four Credits	Fall 2024	\$1,728.00
Nikki Losteter	Six Credits	Fall 2024	\$1,500.00
Mia Mackulin	Six Credits	Winter 2024	\$1,500.00
Kyra Reinheimer	Six Credits	Fall 2024	\$1,500.00
Lauren Rowe	Three Credits	Summer 2024	\$ 750.00
Mackenzie Whalen	Six Credits	Fall 2024	\$1,500.00

13. NON-CERTIFIED PERSONNEL

Board action to approve/ratify items under Non-Certified Personnel, as listed.*

A. Leaves of Absence

1. *Employee #3174, unpaid day on Tuesday, March 4, 2025
2. *Employee #3724, unpaid days beginning Tuesday, February 25, 2025 through Thursday, February 27, 2025; Tuesday, March 4, 2025, and Thursday, March 6, 2025 (half-day PM)
3. *Employee #3918, unpaid days on Tuesday, February 25, 2025 (half-day PM) and Thursday, February 27, 2025

B. Resignations

1. Danielle Berardino, Part-time Paraeducator at the Middle School, effective Friday, March 7, 2025
2. Farah Mullawaish, Part-time Paraeducator at Homeville, effective Friday, February 28, 2025

C. Hires

1. Deodis Powell, Part-time District Paraeducator, effective Monday, March 24, 2025
2. *Delaine Glaser, Clara Barton Class I Cafeteria General Worker on the 10:00 AM – 1:00 PM shift, effective Thursday, March 13, 2025
3. ESY Program Paraeducators, June 16, 2025 through July 10, 2025 (Monday-Thursday, not July 3, 2025); 8:30 AM-12:30 PM; Individual's 2024-2025 hourly rate as stated in current SEIU contract:

Leona Egenlauf	Tiffany Palyok
Christy Lilly	Madison Taylor
Paula Ouahabi	

4. ESY Program Paraeducators, June 16, 2025 through July 10, 2025 (Monday-Thursday, not July 3, 2025); 8:30 AM-12:30 PM; at the current substitute rate of \$15.00/hour:

Alyssa Kemp	Robin Wyatt
Lennie Sanchez	

D. Other

1. Jeremy Wilkinson, additional Precision Paraprofessional staff for the 2024-2025 school year
2. Lindsay Jenco and Alexis Spencer, additional ESS Northeast Paraprofessional staff for the 2024-2025 school year, pending receipt of clearances
3. Dana Thorn, additional ESS Northeast Paraprofessional staff for the 2024-2025 school year

14. ATHLETIC PERSONNEL

Board action to approve/ratify items under Athletic Personnel, as listed.*

A. Resignations

1. Robert Pugh, High School Head Golf Coach, effective Friday, February 21, 2025
2. Justin Sickles, High School Varsity Boys Tennis Coach, effective Tuesday, February 25, 2025

B. Hires

1. Chris Capozzoli, High School Girls Flag Football Head Coach, effective Friday, March 21, 2025
2. Chris Capozzoli, High School Football Assistant Coach, effective Friday, March 21, 2025

3. John Fulmore, High School Football Assistant Coach, effective Friday, March 21, 2025
4. Alan Yeschenko, High School Girls Assistant Soccer Coach, effective Friday, March 21, 2025
5. Jeffrey Kuzma, High School Head Golf Coach, effective Friday, March 21, 2025
6. Robert Yeschenko, High School Assistant Golf Coach, effective Friday, March 21, 2025
7. Zachary Rutter, High School Head Boys Tennis Coach, effective Friday, March 21, 2025
8. Anthony Salopek, High School Girls Flag Football Assistant Coach, effective Friday, March 21, 2025
9. Melissa Conrad and Lia Manning as Co-Physical Education/Fitness Teacher (K-3), effective Monday, March 24, 2025

C. Other

1. Steve Arbasak, High School Volunteer Baseball Coach, effective Friday, March 21, 2025

15. BOARD PRESIDENT'S CORRESPONDENCE

16. EXECUTIVE SESSION DISCUSSION

17. BOARD REPORTS

- A. Committees
- B. Steel Center

18. SOLICITOR'S REPORT

19. OLD BUSINESS

20. NEW BUSINESS

21. ADJOURNMENT